



3<sup>rd</sup> July 2017

Dear Student

**Exam Results Day**

I am writing to remind you that the results of your exams will be available at the Academy as follows:

- **A Level and Level 3 BTEC Results**                      **Thursday 17<sup>th</sup> August 2017**
- **GCSE and Level 2 BTEC Results**                      **Thursday 24<sup>th</sup> August 2017**

All results will be issued from the main academy from 10.00am until 12.00pm. Please report to reception on your arrival.

If you are unable to collect your results and would like to arrange for them to be collected on your behalf please send a letter into the Exams Officer, Miss Eastland, advising who will be collecting them. Please let the nominated person know that they must supply proof of their ID. If you are unable to arrange for someone else to collect them we will arrange to post them to you during the holiday. We will not be able to give results out over the phone.

I would like to take this opportunity to wish you an enjoyable summer break.

Yours sincerely

Owen Mitchell  
Assistant Principal